

# Lettings Agency of the Year Awards 2012

# Registration Form



Please fill in your details below and send to the address at the bottom of the form.

First name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 Job title: \_\_\_\_\_ Company name: \_\_\_\_\_  
 Email address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Number of branches: \_\_\_\_\_  
 Did you enter the Lettings Agency of the Year Awards 2011?  yes  No

Please only tick the categories you wish to enter from below.  
 The cost is £249+VAT PER CATEGORY.

**1 Best Single Office**  
 Please select region you wish to enter:  
 London  Midlands  
 South East  Northern  
 South West  Wales  
 Central

**2 Best Small (2-5 branches)**  
 Please select region you wish to enter:  
 London  Midlands  
 South East  Northern  
 South West  Wales  
 Central

**3 Best Medium (6-25 branches)**  
 Please select region you wish to enter:  
 London  Midlands  
 South East  Northern  
 South West  Wales  
 Central  
**Gold winners of the regional, Single Office, Small and Medium categories will automatically be entered into the UK Best Small / Medium Lettings Agency of the Year.**

**National Awards**  
 Best Estate Agency Scotland

Best Estate Agency Northern Ireland

Best Large (26+ branches)  
**Gold winners of UK Best Single Office, Small, Medium, Scotland, Northern Ireland and Large will automatically be entered into the Overall UK Lettings Agency of the Year Award 2012.**

**7 Specialist Categories** Open to agents of all sizes, please tick the categories you wish to enter:  
 Property Management  Prestige Lettings  
 Customer Services  Technology & Web  
 Lettings Agency Franchise  Training & Development  
 Innovation  Marketing  
 Block Management  Student Lettings  
 Newcomer

## Payment by credit card or cheque

Please charge my debit/credit card:  
**Card number:** \_\_\_\_\_  
**Card type:** Visa / Mastercard / Switch  
**Name on card:** \_\_\_\_\_  
**Expiry date:** \_\_\_\_\_ **Issue no:** \_\_\_\_\_  
**Start date:** \_\_\_\_\_ **3 Digit sec no:** \_\_\_\_\_  
**Amount payable:** £ \_\_\_\_\_  
**I enclose a cheque for:** £ \_\_\_\_\_

Entry to each award category is **£298.80 inclusive of VAT**. Upon receipt of payment we will despatch a receipt to you along with confirmation of the categories you have entered and the submission questionnaires that you are required to fill in.

**Please make all cheques payable to Estate Agency Events Ltd.**

Please return to:

**Estate Agency Events**  
**The Chapel, Reigate Road,**  
**Leatherhead Surrey,**  
**KT22 8RA**



### Conditions of entry:

- Estate Agency Events Ltd (EAE) reserve the right, after consultation with the entrants, to move submissions into a different category where deemed appropriate by EAE
- All entries must be submitted with payment including VAT. Please make all cheques payable to Estate Agency Events Ltd. Entries without payment will not be judged.
- Entrants may submit as many individual entries as they wish (in relevant categories)
- Entry to the Lettings Agency of the Year Awards 2012 will be taken as permission to publish photographs, descriptions and other particulars of participating companies / entrants
- In all categories, postal addresses and telephone numbers are required, as well as the name of the person responsible for your award entry
- Please note that the brand/company name as spelt on the entry questionnaire will be the one to which any award is presented. Winners may not use the awards with other brands or companies in the same group
- The judges' decision is final and binding, no correspondence will be entered into
- Entries are non-returnable, and it is not advised to submit original documents
- Supporting materials must be supplied with the entry questionnaire and are limited to A3 in size and no greater than 1,000 words.
- Refunds and cancellations policy: In the event that an entrant wishes to withdraw an entry, you should notify EAE in writing to Estate Agency Events Ltd, The Chapel, Reigate Road, Leatherhead, Surrey KT22 8RA. Cancellations received on or before 10th February will be refunded in full. Cancellations received after 10th February and before 23rd March 2012 will not be entitled to a refund, but entry may be deferred to the equivalent category in either the Estate Agency of the Year Awards 2012 or the Lettings Agency of the Year Awards 2013. Cancellations received after the 23rd March 2012 will be withdrawn from the judging process at the point where notice is received, but cannot be refunded or entry deferred.